

# Vendor Agreement

This Vendor Agreement is made effective once the Vendor Agreement has been returned with payment made in full, by and between San Antonio Irrigation Association ("SAIA") of P.O. Box 171322, San Antonio, Texas 78217, and \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_, Texas \_\_\_\_\_.

**Whereas**, the SAIA is the Organizer and renter of the Embassy Suites by Hilton San Antonio NW I-10 located at: 7750 Briaridge, San Antonio, TX 78230 (herein after referred to as the Building); where the South Texas Irrigation and Landscaping Expo will be conducted, and whereas, **the undersigned company** is engaged in the business of Sales Leads and Education.

**Now, Therefore, it is agreed that:**

## Purpose

SAIA agrees to provide **the undersigned company** space to conduct **the undersigned company's** business in the Embassy Suites by Hilton San Antonio NW I-10, at the South Texas Irrigation and Landscape Expo.

**The undersigned company's** use of SAIA's building is limited to the space selected by the SAIA as identified below at the event. In general **the undersigned company** is guaranteed a space to include 1-6' table in their designated space. **The undersigned company** accepts the opportunity to participate as a vendor in the Building for the South Texas Irrigation and Landscape Expo commencing on January 20, 2018 at 8:00 a.m. and ending January 20, 2018 at 5:00 p.m.

## Installation and Tear Down

**The undersigned company** shall set up their designated area for the Expo on January 19, 2018 between 2:00 p.m. - 5:00 p.m. and shall have their area cleared no later than 5:30 p.m. on January 20, 2018.

## Payment

**The undersigned company** is provided with a space in the Building in exchange for \$250.00 per space to be paid upon signing this Agreement. Space locations will be assigned by SAIA and provided to **the undersigned company** in advance of the Event.

## No Show Clause

In the event **the undersigned company** does not show up on the day of the event, there will be an additional \$100.00 fee assessed.

Company Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ Printed Name: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_